



**Minutes for St Andrews East PTFA Virtual Committee meeting
26th November 2020, 8pm**

Attendees: Charly, Nicola, Deepika, Nicky, Mrs Hunt.

Apologies:

1. Treasurer's report

A [Treasurer's report](#) was presented by Deepika

The transfer of the PTFA bank account from Barclays to Lloyds Bank was discussed. Deepika reported that Lloyds were currently not taking on new business customers. It was decided to continue with Barclays for the time being.

2. Review of [PTFA funding wish list](#)

It was noted that wish list requests from Sunflower class, Swan class and Lunchtime Organisers had been approved remotely since the last meeting and the items had been purchased and delivered. Additionally, a wish list request list from Daisy class was approved at the meeting. See details in the spreadsheet above.

Action: Charly to make purchases for Daisy class and arrange delivery.

Action : Nicola/Sarah to send newsletter communication for parents regarding purchases made early next term, and a reminder to teachers to submit wish list requests.

Action: Mrs Hunt to check if Mrs Jakes would still be interested in Alexa being purchased for year 2 classes.

3. Planned and potential PTFA events in 2020-2021

- Christmas Stocking Competition

9 complete entries had been received at the time of meeting. Deadline for entries 1st December 2020.

Action: Nicola to collate entries by year group and send photos to Mrs Hunt for judging. Selection boxes to be purchased and delivered to the School Office before the end of term for distribution to winners.



- Virtual 'Big PTFA Christmas quiz', 5th December 2020 @ 6pm.

As there have been very few entries for the quiz (2 non committee, and 2 or 3 committee members) it is suggested to run the quiz 'just for fun' for those families who have expressed interest in joining and PTFA committee members. No charge for entry and no prizes.

Action: Nicola to send Zoom link to committee members and those families who have expressed interest in joining.

- Cauliflower cards - orders due to be delivered w/c 7th December 2020

The artwork was completed in school before half term and collected in mid November. Order numbers are looking promising. Thanks goes to Tracey in the School Office for collating the artwork and ensuring the forms were completed correctly before collection. In future it may be good to have a PTFA volunteer to help with this.

- PTFA Non Uniform Day - Friday 12th February 2020

Action: Nicola to prepare email for parents in the new year.

- Janine Warwick photo shoot - booked for 9th October 2021

As this year's event proved popular and relatively easy to organise, another photography session has been booked with Janine Warwick for October 2021.

Action : Nicola to enquire as to whether a summer photo opportunity would be possible.

Further events for 2021 to be discussed at the next meeting.

4. AOB

Date of next meeting: 21st January 2021, 8pm